



Policy for Checking in Patrons for Salon and Spa Services

Sunstate Academy would like to invite you to join us in reopening our Salon and Spa to our clients and guests. Because the safety of all who enter our Academies is of our utmost concern, we are requiring that any student/client that performs or receives a service in our salons or spas wear the appropriate dispensed Personal Protective Equipment (PPE) and participate in the appropriate screening process. Following, please find procedures that must be adhered to:

- A temperature check will be administered at the reception desk. Any student/patron with a temperature reading above 100.4 F will be asked to vacate the premises and invited to return on a later date.
- All patrons are mandated to wear a face covering and dress in dispensed Personal Protective Equipment (PPE) disposable gown. Exceptions are facial services and massage, only while on the table.
- While performing services all students, faculty and staff will always use face coverings and be dressed in PPE gowns while on the clinic floors including massage treatment rooms.
- Each patron must complete the COVID Questionnaire and execute the Waiver & Release of Liability. Failure to do so will result in cancellation of the appointment.
- Each client will be charged a Personal Protective Equipment fee of \$2 per ticket to include a medical grade gown, face mask, disposable cape, temperature check, and sanitation of area.

Sunstate Academy continues to accept patrons by appointment. Walk ins are now welcome and will be serviced based on student availability. Appointments can be made via call, text, or email to the Clearwater and Fort Myers campuses by using the following methods:

- Telephone Clearwater: 727/538-3827
Fort Myers: 239/278-1311
- Text Clearwater: 727/300-6610
Fort Myers: 561/692-3189
- E-mail Clearwater: reception@sunstate.edu
Fort Myers: receptionist@sunstate.edu

To make an appointment the following information must be provided to the Reception Staff:

- Client Name

- Client Phone Number
- Student Name

Patrons will receive confirmation of their appointment booking. It is important to note when booking an appointment, a 15-minute window has been set aside to ensure the workstation or treatment area has been thoroughly cleaned and sanitized.

Should you have any questions or concerns, please see any Sunstate Academy employee. We look forward to seeing you soon!